



IPCRG Annual General Meeting 2018

Thursday 31st May 2018

17.35 – 18.25

D.Maria, Alfândega Porto Congress Centre
Rua Nova Da Alfandega, Edificio Da Alfandega, 4050-430 Porto

Chair: Jamie Correia de Sousa (JCS)

Present: Board members: Ioanna Tsiligianni (IT), Janwillem Kocks (JK), Etienne Jap Tjoen San (ES), Kristine Whorlow (KW), Tan Tze Lee (TTL), Khoo Ee Ming (KEM)

In attendance: Executive Officer: Siân Williams (SW), Business Manager: Samantha Louw (SL)

Ordinary Member Representatives:

Australia:	Siobhan Brophy
Bangladesh:	Monsur Habib
Canada:	Alan Kaplan
Chile:	Javiera Corbalan Possel
FYR Macedonia:	Radmila Ristovska
Germany:	Antonius Schneider
Greece:	Ioanna Tsiligianni
India:	Sundeeep Salvi
Ireland:	Derek Forde
Kyrgyzstan:	Talant Sooronbaev
Montenegro:	Milena Cojić
Netherlands:	Niels Chavannes
Norway:	Kristian Jong Hoines
Pakistan:	Osman Yusuf
Portugal:	Carlos Goncalves
Romania:	Proxy given to Anders Ostrem
Singapore:	Tan Tze Lee
Spain:	Miguel Roman Rodriguez
Sri Lanka:	Seneth Samaranayake
Sweden:	Bjorn Stallberg
Turkey:	Umut Gok Balci
UK:	Noel Baxter

1. Welcome and apologies

JCS opened the meeting at 17.35.

Our voting members and proxy members as listed above were allocated flags for voting.

Apologies noted from Romania, their proxies noted.

2. Approval of minutes from last AGM, 18th May 2017

It was agreed that they were a true and accurate record of the meeting.

3. President's Report

The President highlighted the achievements of the IPCRG over the last year. A copy of the slides available [here](#)

4. Treasurer's Report including the audited Accounts and Directors' report for 2017

The Treasurer reported on the state of the IPCRG's final accounts to 31st December 2017. A copy of her report is appended for information.

It was agreed unanimously to adopt the Accounts and Directors' report for 2017.

5. Appointment and remuneration of Auditors: Scott Moncrieff

KW recommended the adoption of Scott Moncrieff as our Auditors for 2018 at a fee not exceeding £6,000 per annum.

This was agreed unanimously.

6. Subscriptions for 2019

KW recommended that subscriptions for 2019 be maintained at the 2015-2018 level: Ordinary Members zero and Associate Corporate Members Euro 36,750 (pharmaceutical companies) and Euro 6,300 (device companies).

This was agreed unanimously.

7. Election of President Elect. 1 nomination was received: Janwillem Kocks

JK gave a short speech about his vision for IPCRG. There were a couple of questions asked about IPCRG and pharmaceutical industry funding. JK responded to say IPCRG is looking at a mix of funding including support for Teach the Teacher proposals and EU grants but in reality, unless a major new source of funding was identified, funding would continue to be sourced from industry partners for good projects.

Janwillem Kocks was elected as President Elect.

8. Election of Treasurer. To appoint on the recommendations of the Directors, Michael Barron as Treasurer.

KW gave a brief background to Michael Barron who was unable to attend.

Hilary Pinnock asked if IPCRG have asked Michael Barron if he has any tobacco industry directorships or connections?

KW responded saying we have not asked him that specific question but believe he has no such connections. She agreed this was an important question that would be noted and would be asked routinely of all future committee members and directors.

Michael Barron was elected as Treasurer.

9. Membership – by special resolution to agree to the admission of the following to membership to the IPCRG. A special resolution requires a 75% majority of members present and voting.

a. Members: Family Medicine Development Society of Montenegro, RESPIRATORY GROUP (FMDSM)

It was agreed unanimously to elect Family Medicine Development Society of Montenegro, RESPIRATORY GROUP (FMDSM) as Ordinary Members.

a. Associate members: Invited specialists

No names were proposed.

10. To amend the Articles of Association by passing a special resolution in the following terms adopting new Articles of Association:

THAT the draft Articles of Association of the Company signed by the Chair of the Annual General Meeting of the Company held on 31 May 2018 be adopted as the Articles of Association of the Company in substitution for and to the entire exclusion of the existing Articles of Association of the Company

SW summarised the changes and they were agreed by all members present other than Spain and Chile who abstained. Therefore the vote was carried and the amended Articles of Association were adopted.

11. Planned conferences in 2018, 2019 for information:

Members noted the following dates:

**a. IPCRG 1st Euro-Asian conference, 18-20 October 2018, Bishkek, Kyrgyzstan
(www.ipcrg.org/bishkek2018)**

Talant Sooronbaev gave a short speech about the meeting

b. Scientific Meeting 2019

JCS explained that the IPCRG Board was planning this with the Romanian Member; the venue and timing is still to be confirmed and all Members would be informed as soon as it was decided. Possibly March 2019.

12. Date of next AGM

The final date to be confirmed depending on date of Scientific Meeting.

JCS handed over the Presidency to IT and closed the meeting at 18.16

For information only:

Treasurer's Report Directors' Report and Financial Statements 2017

- It gives me great pleasure to present my final report as Treasurer, after some very hard years for the IPCRG's finances, now with some slight relief.
- Firstly, I draw your attention to the Directors' Report which summarises activities in 2017, and which Jaime has given an overview in his President's Report.
- I would now like to look at the Statement of Financial Activities, the Income and Expenditure Account, page 19;
 - You will see our income for 2017 was £645, 757, an increase from the previous year whose income was £424, 390. This increased income was the result of very hard work from a number of people. We have to account for income in the year in which it is received and so we must note that expenditure for this increased income will take place in 2018 and 2019. It does not represent income we can put in our reserves. Work is already underway, therefore, aiming for a healthy income this year. This World Conference is the major project for the year and wonderful to see over 1000 delegates.
 - You will also see that expenditure for the year at £341,699 decreased but, once again, this is a timing issue.
 - Currency conversion for the year, something outside our control, showed a gain in 2017 of only £8391, much smaller than the previous year.
 - At the end of the year, our Total Funds Carried Forward were £747, 452 compared to the previous year's £435,003, encouraging but, as already stated, a timing issue.
- Balance Sheet, page 20;
 - Our net assets have increased to £747, 452 as has our Cash at Bank to £748, 179
- Looking at page 27;
 - Auditor's remuneration is £4750 for the audit fee and another £4350 for non-audit advice, largely on VAT
 - It should be noted that neither the President nor the Treasurer took honoraria in this period given the financial stringencies
- I would like to thank our corporate supporters and the many IPCRGers who have worked so hard to help us achieve such successful results with our finances and our programs.
- I acknowledge the guidance of the Governance Committee, Jaime Correira de Sousa, Barbara Varney, Michael Barron and Geoff Williams, as well as, of course, Siân Williams, Sam Louw and Alison Donaldson, for their dedication and hard work.

I move that the Financial Statements be received, that the

1. Financial Statements for the year ending December 31, 2017, and the
2. Report of the Auditor and the Directors be received, considered and adopted.

Kristine Whorlow AM
May 31, 2018.